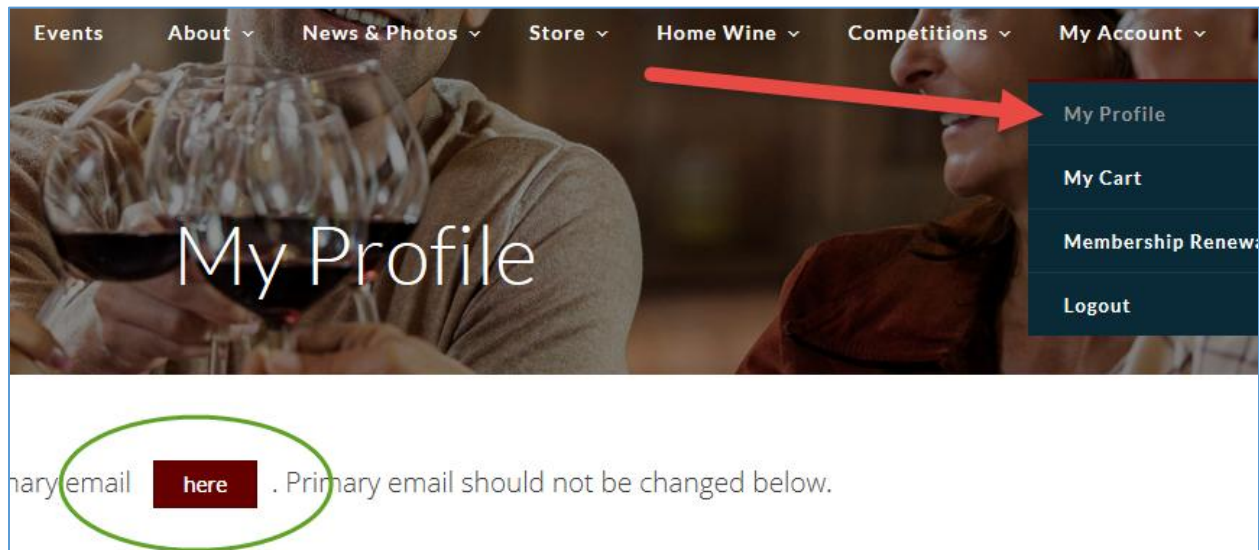# How to Change Your Login ID and Primary Email Address

When the new web site was created, we took your primary email address as your default login ID. You can change your login ID to any value (it does not need to be an email address.) You can also change your primary email address. Here is the procedure for both.

Access the My Profile web page by clicking on the My Account->My Profile menu item. Then click on the **here** button that is circled in the image below.

In the example below, Wendy is changing her Login ID only. If she needed to update her email address, she could also do that task here.

Your current Password MUST always be entered on this page. This is a security check.

Username Change

Change your username or email

Changed from:
wendytaylor@gmail.com

Username/Login name

WendyTaylor

Primary Email Address

wendytaylor@gmail.com

Password is required to make changes *

••••••••••

SUBMIT